

SANDEEP KAUR

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PROFESSIONAL SUMMARY:

Dedicated and customer-focused professional with experience in fast-paced cafe and retail environments. Skilled in customer service, inventory management, and maintaining organized workspaces. Strong multitasker with a positive attitude and commitment to excellent service.

Professional Experience:

Food Counter Attendant

Java Connection Cafe, Whitehorse, YT

[October 2025-Present]

- Operated cash registers, handled transactions accurately, and provided excellent customer service.
- Prepared and served coffee, beverages, and light food items according to company standards.
- Maintained cleanliness of cafe areas, including tables, counters, and equipment.
- Assisted with inventory management and restocking supplies to ensure smooth operations.

Retail Associate

Retail Store, Whitehorse, YT

[January 2025–September 2025]

- Stocked shelves, organized merchandise and ensured products were easily accessible to customers.
- Maintained a clean and safe store environment, adhering to health and safety protocols.
- Assisted customers with product selection, inquiries, and returns, providing friendly and professional service.
- Conducted inventory checks and reported low-stock items to management for restocking.

Skills:

- Customer Service Excellence
- Cash Handling & POS Operations
- Stocking & Inventory Management
- Cleaning & Workplace Organization

EDUCATION:

Certified in Multimedia Communication

[January 2025- Present]

Yukon University, Whitehorse, YT

Certified in Project Management

[January 2024- August 2024]

Canadore College, North Bay, ON